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TOWN OF BARNSTABLE

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION

CAPE COD GATEWAY AIRPORT COMMISSION MEETING
480 Barnstable Road, Hyannis, MA 02601

Revised from original agenda posted on 04/10/24 at 3:40 pm Executive Session language and Agenda Item COM0424-5 language were revised.

DATE OF MEETING: Tuesday, April 16, 2024

Check below which one applies:

The Clerk's office has this meeting date already posted X

This is a special meeting which has not been posted

Time: 4:00 p.m.

PLACE: ** VIA Zoom Meeting**

ADDRESS: The Commission Meeting will be held by remote participation. Please see instructions below.

Join Zoom Meeting

Join Zoom Meeting

<https://townofbarnstable-us.zoom.us/j/86445823516>

Meeting ID: 864 4582 3516

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833 928 4608 US Toll-free

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Meeting ID: 864 4582 3516

Find your local number: <https://townofbarnstable-us.zoom.us/j/86445823516>

- This meeting will be replayed via Xfinity Channel 8 or high definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website: <https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

BARNSTABLE TOWN CLERK

2024 APR 12 PM 1:09

PUBLIC SESSION

1. Call to Order

- This meeting of the Cape Cod Gateway Commission meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, to please make their presence known.

2. Roll Call

3. Pledge of Allegiance

4. Minutes of the previous meetings:

March 19, 2024

5. Public Comment

6. Commissioners Response to Public Comment

7. Report from Sub-Committees

- Finance (Commissioners Weil, Flores, Bailey)
- Infrastructure & Marketing (Commissioners Bierwirth, DiGeorge, Guidod)

8. OLD BUSINESS

COM0224-4 Approval of Lease Agreement by and Between Cape Cod Gateway Airport and Atlantic Aviation.

9. NEW BUSINESS

COM0424-1 Approval of the Proposed FY2025 Airport Operating Budget.

COM0424-2 Approval of the contract by and between Cape Cod Gateway Airport and Airport Solutions Group in the amount of \$536,200.00.

COM0424-3 Approval of the award and contract to Hi-Lite Airfield Services, LLC for the 3-Year on-call airfield painting contract.

COM0424-4 Approval of the award for five (5) Dual-Port Publicly Accessible Level 2 Loop Charging Stations from Inovis Energy acting on behalf of Eversource and the Department of Public Utilities (DPU) EV Make Ready Program.

EXECUTIVE SESSION

EXECUTIVE SESSION: Executive Session pursuant to M.G.L. c. 30A, § 21(a)(2) to conduct strategy sessions for contract negotiations and engage in negotiations with the Airport Manager. The Commission will return to public session after the executive session.

PUBLIC SESSION

10. COM0424-5 Approval of the Airport Manager Contract for Cape Cod Gateway Airport by and between the Town of Barnstable (by and through the Airport Commission per MGL Chapter 90) and the Airport Manager.

10. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments

Updates:

- Monthly Financial Review (Finance)
- Strategic Planning Subcommittee Development – Mark Guidod (Chair)
 - Future workshop to update the Strategic Plan
 - Committee members to select initial meeting date
- American Airlines Update
- Electric Aviation Update
 - Airport Management has continued conversations with tenants and hopefully new tenants (MassDOT)
 - A draft lease has been completed for BETA of VT to install a facility on the East Ramp and perhaps a smaller facility at Hangar II on the North Ramp
 - Site visits occurred on 11-1-2023 by the engineering firm and development team to assess site.
 - ALP updated in February 2024 with this new piece of infrastructure
 - Lease review in BETAs court
 - Next meeting with BETA scheduled for April 2024
 - Southern Airways Express and Surf Air Mobility – no updates
 - Transend Air – no updates
 - MassDOT Procurement for Smart Grid program underway
 - Phase I hearing completion with draft reports anticipated for end of March 2024

- Phase II about to start
- August/September 2024 – we will need to request implementation funding for the above planned process
- WS Development Update
 - Next update = July 2024 Commission meeting
- Projects Update/Status
 - Tower HVAC Project
 - Project update by Matt Elia/Chris Bostwick
 - Equipment Purchases
 - Project update by Matt Elia/Chris Bostwick
 - ARFF/Maintenance Facility Floor Drain Improvements Project
 - Project update by Matt Elia/Chris Bostwick
 - Cape Air Hangar Door Replacement
 - Project update by Matt Elia/Chris Bostwick
- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
 - General Update
 - Draft Environmental Assessment (EA)(the federal action)/Environmental Impact Report (DEIR) (the state action) submitted jointly received 15 comments from the public
 - Comment Period extended into February (over 2 months review offered to the community)
 - Secretary's Certificate received – this gives us or marching orders for a Scope of Work and development of the Final Environmental Assessment (EA)(the federal action)/Environmental Impact Report (FEIR)
 - May/June = next public meeting – meeting #5
- PFOS/Public Involvement Plan & Update
 - Approval of mitigation funding to DPW in February 2024
 - Town Council Workshop on April 11, 2024 to go over the airports process to date
 - Next steps = Town Council meeting for funding transfer (April 25, 2024)
- Upcoming Events:
 - April 30/May 1, 2024 – Cape Cod Blue Economy Foundation's Event (Big Blue Conference)
 - See attached agenda
 - Commission at the event (Aviation day is April 30) = Wendy Bierwirth and John Flores
 - June 13 (rain date June 20) 2024 – Festivities on the Flight Line
 - Eventbrite set up and ready to go
 - Poster and social graphics underway
 - September 2024 –
 - CCYP September 19, 2024
 - A Great Day at the Gateway September 21, 2024
 - Full Scale Emergency Exercise September 26, 2024
 - October 24, 2024 – 4th Annual SE MA Aviation Career Fair

11. Announcements – Commissioner's Comments

12. Matters not reasonably anticipated by the Chair

13. Adjournment – Next Meeting, May 21, 2024

Please Note: The list of matters, are those reasonably anticipated by the Commission Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITH PROPER POSTING.

For your information the section of the M.C.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.